

MANDATORY
SECURITY GUARD TRAINING
COMMITTEE
MINUTES
WEDNESDAY
APRIL 9, 2018
150 MARTIN L. KING, JR. BOULEVARD SOUTH
TATNALL BUILDING
ROOM 112
DOVER, DE

➤ **Call to Order**

- Lt. Reinbold call the meeting to order @ 1301
- Introductions were made
- Committee members in attendance:
 - Lt. Kerry B. Reinbold
 - Sgt. Dana M. Berry
 - Ms. Peggy L. Anderson
 - Ms. Wendy S. Meyers
 - Mr. Michael A. Terranova
 - Mr. Frank Kaleta – DTCC Instructor
 - Ms. Kelly R. Jansen – PI & PSA Board Member
 - Mr. Wayne A. Keller – PI & PSA Board Member
- Public in attendance
 - Mr. Javon Koonce
 - Mr Mike Casteel – Securitas @ 1306

➤ **Review of Minutes**

- *February 21, 2018*
 - Motion by Mr. Kaleta, with a second by Ms. Jansen, to approve the minutes as presented
 - Approved

➤ **Old Business**

- *Training Curriculum (Handout)*
 - First time the Study Guide has been updated since created
 - Mr. Kaleta – 80% is from the current Study Guide
 - Mr. Kaleta reviewed some of the major changes with the Committee

Mr. Mike Casteel arrived @1306

- What DTCC has will be pushed out to the instructors
- Next part is the Test - \$49
- Third part is the Train-the Trainer Sessions - \$99
- Potential security guards – class & test - \$189
- Some grammar and format changes may be made but NOT the intent/content
- Motion by Ms. Jansen, seconded by Mr. Keller, to approve the amended Security Guard Study Guide to be presented to the Board of Examiners for recommended approval
 - Approved

➤ **New Business**

- *Rule 4.0 Training Requirements (Exhibits)*
 - Amendment eliminates individual instructors
 - Must either be employed by DTCC or an agency that will be teaching their own employees
 - DTCC Stanton needs 12 students for the class to break even
 - Rule 4.0 will be presented to the Board of Examiners
 - List of unemployed guards – can it be sent to the Department of Labor?
 - Check with DAG Mims
- *Changes to Test Format*
 - Aggregate score – 75%, with each section score being 75% also

➤ **Public Comment (Chair's Discretion)**

- Those in attendance were happy to be included on this matter
- Mr. Terranova asked if anyone hires International Students
 - If they meet the requirements

➤ **Adjournment**

- Motion by Lt. Reinbold, seconded by Mr. Kaleta, to adjourn
 - Approved
- Adjourned @ 1301